

**BOARD OF TRUSTEES SPECIAL MEETING**  
**Darcy Library of Beulah Via Remote**  
**June 29, 2020**

**Call to Order:** The special Board of Trustees meeting called to order at 7:03 PM via a remote phone meeting. Those in attendance and constituting a quorum were:

**Present:** Dan Hook, Cathy Hahn, Debby Laslo, Phil Downs, Dan Schoonmaker

**Absent:** Abby Smith

**Guest(s):** Karen Salyer (Library Director), Janice Schoonmaker, Carol McAnulty, Barry Hahn

**Approval of Agenda:** Downs moved to approve the agenda, Laslo supported, the agenda for the special meeting was approved.

**New Business**

- COVID-19 Preparedness and Response Plan (See document)
  - Reviewed plan.
  - This plan covers the requirements of the Governor's Executive Order.
  - Discussion about who follows the plan (staff and volunteers); Part X Compensation discussion and agreed that if circumstances arise, we can modify Part X as also stated in the first paragraph of the document.
  - Laslo made a motion to approve the Preparedness and Response Plan, Downs supported, the motion was approved unanimously.

**Old Business**

- Reopening Plan (See document dated 6-4-2020)
  - Includes phased reopening, training staff on protocols, reorganizing areas of the Library, curbside service, limited indoor service
  - Discussion about reopening; Janice said that Karen has been in close contact with other libraries and the state and that the Darcy Library is in good hands.
  - Karen is planning to reopen next week.
  - Schoonmaker made a motion to approve the plan date June 4, 2020, for reopening the Library, Laslo supported, the motion was approved unanimously.
- E-Rate Consultant Change
  - Starr Gardner, e-rate consultant for TechPlex is quitting and referred us to a new consultant at a comparable cost.
  - Downs moved to approve the change in consulting firms to *Sound E-rate* for the e-rate service, Laslo supported, the motion was approved unanimously.

**Public Comment**

- Barry Hahn: "Best library board meeting that I've ever attended!"
- Everyone: Many thanks to Karen, Janice, and Abby for the work they have done to reopen the Library and to maintain safety within the community.

**Next Meeting:** The next meeting is scheduled for Tuesday, July 14, 2020 at 7pm. via telephone.

**Adjournment:** Downs moved, Hahn supported and the meeting adjourned at 7:52 PM.

**Respectfully submitted:** Catherine Hahn, Recording Secretary

